

Meeting Notes

Monday, March 28, 2018

12:00 am-1:30 pm – 801 Harrington

Members Present	Members Unable to Attend	Others Present
Mary Margaret Capraro - TLAC Robert Capraro – TLAC Nathan Clemens - ESPY Beverly Irby - EAHR Jennifer Ganz – EPSY Oi-Man Kwok - EPSY Jeff Liew - EPSY Deb Simmons – EPSY Christopher Woodman – HLKN	James Fluckey – HLKN Hersh Waxman - TLAC	Mary Alfred George Cunningham Sandra Nite Jesús Palomo Windy Turner
Agenda Item	Comments	Recommendations/Actions/Follow-up
I. Update of Grant Support Structure and Services/Associate Dean for Research and Development – Cunningham/Alfred	<p>A search committee for the Associate Dean for Research and Development has been assembled: Beverly Irby (EAHR – chair), Tim Lightfoot (HLKN), Mary Margaret Capraro (TLAC), Rafael Lara (EPSY), Jeffrey Liew (EPSY), and Windy Turner (DEAN). The Dean met with the committee and gave them their charge. Would like to have new dean identified by June 1. This will be an internal search. Concern was expressed over the search being internal and the need for people to set aside their research agenda for this position. Administrators still have their research agendas. Each candidate will give a presentation on their vision and they will submit a vita and one page vision statement to the committee. CPI requested opportunity to meet with candidates.</p> <p>In terms of the grant support structure, the Dean has reiterated her commitment to have this plan in place by summer.</p>	

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<p>II. Review of Faculty Development Leave Criteria and Rating Form – Simmons</p> <p>a. Proposal revision Item #3</p> <p>b. Example scenarios for research</p>	<p>Deb Simmons informed the Dean’s Council in February about the forthcoming FDL documents and the reason for revision is because historically the number of applications did not exceed the number allocated to the college. Conversation took place in Dean’s Council concerning engaging administrators in supporting this leave with discussion focusing on forward planning.</p> <p>Discussion followed on revising the documents: (Criteria) removal of the opening paragraph; change five year plan to three year plan in third paragraph; reword item #3. (Rating Form) update #3 to be consistent with the criteria; prior to overall recommendation insert tabulation of points out of 45 prior to overall recommendation.</p>	<p>Reps are asked to work with their department CPI members to develop an example (couple of paragraphs in length) of an FDL packet that would be competitive and aligned with the criteria. Please operationalize in your field and have complete by April 20th meeting.</p>
<p>III. Dissemination of Information</p>		
<p>A. Department Reps</p>	<p>HLKN: Jim Fluckey is president of the Texas Chapter of the American College of Sports Medicine and recently hosted a very successful three day research conference here at A&M that brought in faculty and undergraduates from across the state and was attended by 6,000 people over the three day period.</p> <p>EPSY: A replacement was hired for the staff position in the department that assists faculty with post award service, the person returned to their role at SRS and a new replacement will start soon.</p>	
<p>B. Dean’s Council - Simmons</p>	<p>The Dean reported on a number of administrative changes that will be occurring. Cunningham will focus on student affairs, Carr is retiring and her replacement will start June 1, and there are ongoing department head searches.</p>	
<p>C. University Research Council - Cunningham</p>	<p>There are six research interest groups taking place across the university and two are applicable to our college, one being immigration, health and security and the other being Healthy Aging which is offering its second meeting. Faculty are invited to give a two minute presentation on their research in that area.</p>	<p>For more information on the research interest groups please see: https://vpr.tamu.edu/researchdevelopment/RIWG</p>

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D. University CPI - Liew	The university is contracting with Hanover Consulting to assist in large-scale grants and projects.	Additional information on Hanover Consulting and the services they can provide is found: http://www.tamhsc.edu/research-services/sponsored/index.html
E. Other	In preparation for the April meeting please be thinking about agenda items for next year when Jeni Ganz will take over as chair. CPI was tasked by Dean Alexander to work on three things this last year: grant support structure, faculty development leave, and course buy-out structure. CPI completed two of the tasks and course buy-out is being tabled until next year when the new Research Dean is in place.	

Future Meeting Dates

Wednesday, April 20 from 12:00-1:30 in 801 Harrington